



M2 TECHNOLOGY INC.

Contract No.
80TECH26D0414 Category A

Period of Performance:
November 1, 2026, through
October 31, 2036

Total Contract Value: \$20B

MAIN OFFICE

21702 Hardy Oak Blvd
Ste. 100
San Antonio, Texas 78258
Ph. 210.566.3773
Email: info@m2ti.com

SEWP VI Program Support

Order Issues and Post- Delivery Contacts

Sarah Chekroun

SEWP Program Manager
sarah.chekroun@m2ti.com
210.566.3773

Sue McElyea

SEWP Deputy Program
Manager
sue.mcelyea@m2ti.com
210.566.3773

NASA SEWP Helpline
help@sewp.nasa.gov
(301) 286-1478

NASA SEWP PMO Hours:
M-F, 7:30 AM – 6 PM (ET)
www.sewp.nasa.gov/sewpvi

NASA Solutions for Enterprise-Wide Procurement (SEWP) VI Ordering Guide

NASA SEWP VI - Accelerating Federal Technology Procurement

NASA SEWP VI (Solutions for Enterprise-Wide Procurement), pronounced "soup," is a premier Government-Wide Acquisition Contract (GWAC) that provides Federal agencies and authorized contractors access to the latest Information Technology, Communications, and Audio-Visual (ITC/AV) solutions. Since its inception in 1993 as the Federal Government's first GWAC, SEWP has continuously evolved to meet changing mission requirements, offering a comprehensive portfolio of hardware, software, cloud solutions, and related product-based services, including installation, integration, testing, training, and maintenance.

Today, SEWP supports *more than 50,000 orders annually*, delivers best-in-class acquisition support, and remains a recognized leader in Federal procurement innovation through its streamlined ordering processes, broad product scope, and low contract fee structure.

For more information about SEWP VI Visit: <https://www.sewp.nasa.gov/sewpvi/>.

About M2 Technology Inc.

M2 delivers mission-focused IT solutions to the Department of Defense (DoD) and Federal Government across data center, cloud, networking, cybersecurity, end-user computing, and emerging technologies. As a Veteran-Owned, Small Disadvantaged Business (SDB), M2 combines technical expertise, federal acquisition experience, and supply chain management integrity to help customers identify, acquire, deploy, and support mission-critical technologies. Our services include solution design, systems integration, deployment, logistics, order management, and post-sale support, all delivered through a customer-focused approach that helps agencies achieve their mission objectives.

As a SEWP VI Category A Contract Holder, M2 brings a comprehensive portfolio of commercial ITC/AV solutions from the industry's leading technology manufacturers. Category A is designed to support the acquisition of ITC/AV solutions, enabling agencies to efficiently procure current technologies that advance modernization, cybersecurity, workforce productivity, and mission readiness.

The M2 Value Proposition

Fast, Compliant Access to Mission- Critical Technology Through NASA SEWP VI

- ✓ Access to leading OEM technologies through a trusted Federal partner
- ✓ Fast, responsive quote and procurement support
- ✓ Experience supporting complex Federal IT requirements
- ✓ Streamlined acquisition through the SEWP VI platform
- ✓ Lifecycle support, including warranty, maintenance, training, and integration services where applicable
- ✓ Dedicated account representatives aligned by region to provide personalized, responsive customer service

NASA SEWP VI



Solutions for
Enterprise-
Wide
Procurement

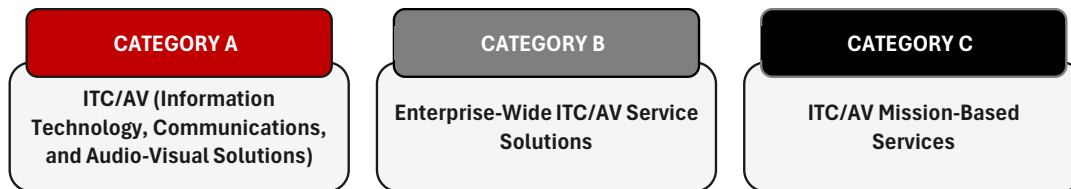
Contract Holder

NASA SEWP VI Ordering Guide



NASA SEWP VI IN-SCOPE SOLUTIONS & SERVICES

SEWP is composed of three (3) scope categories detailed below. If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials to help@sewp.nasa.gov and they will quickly review and provide feedback.



The SEWP VI Contracts were awarded by scope category, the three categories are:

- Category A - ITC/AV Solutions
- Category B - Enterprise-Wide ITC/AV Service Solutions
- Category C - Mission-Based ITC/AV Service Solutions

FAIR OPPORTUNITY

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order.

Using the SEWP online Quote Request Tool (QRT) is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP QRT will automatically include the Contract Holders within a selected Category or based on a suggested source.

ORDERING PROCESS

Each agency establishes its own internal ordering procedures, including the forms and processes used for Purchase Requests (PRs) and Delivery Orders (DOs) issued under a SEWP contract. The issuing agency, not the NASA SEWP Program Management Office (PMO), defines these requirements. Typically, an end user identifies a requirement and submits a PR to initiate the acquisition process.

The agency then forwards the PR and any required funding documentation to its procurement office for review and DO issuance. Agencies may use any authorized Federal agency delivery order form and corresponding delivery order number. The NASA SEWP PMO does not issue DOs. Instead, the agency's contracting office issues the order, and submits the order to the SEWP PMO. The PMO then reviews, processes, tracks, and forwards the DO to the appropriate contract holder(s).

Some agencies impose additional requirements for issuing IT delivery orders. COs/KOs are responsible for understanding and following their agency-specific policies governing orders placed under existing contract vehicles and GWACs. SEWP contracts do not require agencies to use intermediary procurement offices unless their internal policies direct them to do so.

When an agency modifies an order, it must route the modification through the NASA SEWP PMO for processing and tracking.

For more information about SEWP VI Visit: <https://www.sewp.nasa.gov/sewpvi/>.

WHAT'S IN SCOPE FOR SEWP VI?

SEWP is designed to provide a broad suite of ITC/AV solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable Contract Holders to add new commercial technology and IT services to their contract daily, as requested by Federal / DoD customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape.

In-scope technical areas include:

- IT Computer Systems / Compute Facilities
- IT Storage Systems
- Networking and Communication Equipment
- Imaging Equipment and Supporting Technology
- IT Power and Cabling Equipment
- Audio/Video Equipment
- Security and Sensor Equipment
- Software and Cloud Technology
- Product-Based Services



21702 Hardy Oak Blvd, Ste. 100
San Antonio, TX 78258
Phone 210.566.3773

M2 TECHNOLOGY



Quality, Trust, and Supply Chain Security

M2's commitment to quality, operational excellence, and supply chain security is demonstrated through our ISO 9001:2015-certified Quality Management System and ISO 20243 Open Trusted Technology Provider Standard (O-TTPS) certification. These internationally recognized certifications validate our disciplined approach to continuous improvement, risk management, counterfeit avoidance, secure sourcing, and Cybersecurity Supply Chain Risk Management (C-SCRM).

Backed by more than \$1 billion in Federal IT procurement experience, M2 leverages its Secure Supply Chain Policy to implement rigorous supplier vetting, trusted sourcing practices, counterfeit avoidance controls, and continuous supply chain monitoring. These standards-based processes help mitigate cybersecurity and product integrity risks while ensuring Federal customers receive authentic, secure, and mission-ready technology solutions delivered with consistency, reliability, and confidence.



NSF-ISR

Registered to ISO 9001

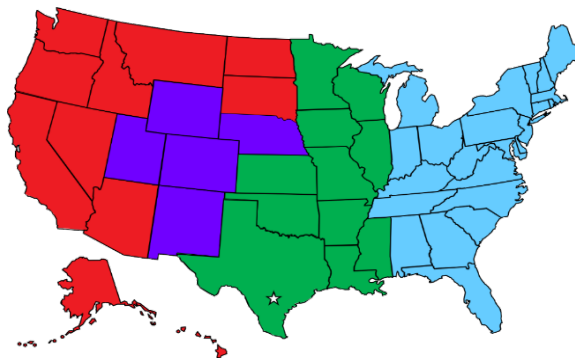


Self-Assessed
Open Trusted Technology Provider™ V1
O-TTPS 1.1.1 (ISO/IEC 20243:2018)

NASA SEWP VI Ordering Guide

Connect with Our Team for Quotes and Procurement Support

To obtain a quote for hardware, software, services, contact the M2 Program Manager, or the M2 Account Team Representative in your geographic region, as shown below.



West

Joe Fisher
757.784.6511
joe.fisher@m2ti.com

North Central

Erika Morales
805.223.4199
erika.morales@m2ti.com

South Central

Kristen Lewis
281.851.6686
kristen.lewis@m2ti.com

East

Carl Hare
304.712.0812
carl.hare@m2ti.com

M2 SEWP VI Program Management & Contracting

Sarah Chekroun 210.566.3773 sarah.chekroun@m2ti.com	Sue McElyea 210.566.3773 sue.mcelyea@m2ti.com
--	---

Note: The preferred method provided, and therefore recommended, by the NASA SEWP Program Office for obtaining SEWP Quotes is the utilization of the SEWP Quote Request Tool available at the SEWP Website. Use of this tool assists in providing and documenting Fair Opportunity and verifying and assuring items quoted are on contract and properly priced.

Please contact the NASA SEWP Program Office at help@sewp.nasa.gov, or (301) 286-1478.
The helpline is open Monday - Friday 7:30 am to 6:00pm EST.

SEWP VI Ordering Guidelines and Contract Catalog

Fair Opportunity and Order Placement. M2 Technology is a NASA SEWP VI Category A - ITC/AV Solutions Contract Holder. To receive a quote from M2, the ordering agency must select Category A and the appropriate acquisition criteria when issuing a SEWP request.

In accordance with FAR 16.505(b), ordering agencies must provide fair opportunity to eligible contract holders for applicable orders under multiple-award contracts unless an authorized exception applies. Agencies may use the NASA SEWP Quote Request Tool (QRT) to facilitate fair opportunity, market research, and request distribution. The QRT automatically identifies eligible contract holders based on the selected category, NAICS code, business size, and other acquisition parameters established by the ordering agency.

Delivery Order Submission. All SEWP VI delivery orders and modifications must be routed through the NASA SEWP PMO for validation and processing before contractor fulfillment. Orders should not be sent directly to the contract holder (M2) for processing prior to PMO review. The SEWP PMO validates order information, confirms contract and pricing compliance, and assigns a SEWP Control Number (SCN) before forwarding the order to M2.

Orders may be submitted to the SEWP PMO using one of the following methods:
Email: sewporders@sewp.nasa.gov | Fax: (301) 286-0317 | Mail: NASA SEWP Program Management Office (PMO), 10210 Greenbelt Road, Suite 200, Lanham, MD 20706.

Required Delivery Order Information. To avoid delays in processing, delivery orders should include:

- ✓ Delivery Order Number
- ✓ Date of Order
- ✓ Contract Holder Name & Number
- ✓ Issuing Agency Name and Address
- ✓ Delivery/Ship-To Address
- ✓ Ordering Official or CO Name and Contact Information
- ✓ Total Order Amount
- ✓ CO Signature (if applicable)
- ✓ Line Item Details, Quantities, and Pricing
- ✓ Applicable SOW, PWS, or supporting documentation
- ✓ Period of Performance for service requirements, if applicable

NASA SEWP VI Ordering Guide

Surcharge Rate

As of October 1, 2020, the **SEWP surcharge for all orders is 0.34%**. The fee is included in all quoted prices and is not separately identified. Contract Holders must pay the fee from their quoted revenue. NASA SEWP reserves the right to adjust surcharge rates as needed to fund PMO operations.

The NASA SEWP PMO operates as a self-funded, non-profit organization under a full-cost-recovery model. Fees fund only PMO personnel and services. Any excess collections will be returned through lower fees, expanded services, or both.

Order Troubleshooting and Support Contact Information

For any post-delivery issues to include installation, warranty, technical support, or order troubleshooting, contact the M2 Program Manager, and include the M2 Account Team Representative listed on your order.

Installation, Warranty, Technical Support, and Post-Delivery Information

INSTALLATION. The Government may order products without installation services. Upon request, M2 provides installation of system hardware, system software, and cabling. Installation services do not include network attachment or network parameter configuration unless specifically included in the order.

WARRANTY. M2 provides manufacturer standard commercial warranties and offers extended warranty coverage that may be purchased at any time during the original warranty period, up to and including its expiration date. Extended warranty coverage is based on the terms of the applicable commercial warranty and may be invoiced at the start of the extended coverage period. At the Government's discretion, monthly maintenance may be ordered in lieu of an extended warranty at the applicable discounted monthly rate.

SOFTWARE SUPPORT AND MAINTENANCE. Software maintenance, warranty, and licensing are provided as commercial products unless priced on a usage basis. Software maintenance may include patches, bug fixes, updates, upgrades, online knowledge resources, user forums, FAQs, hosted chat resources, and limited telephone, email, or web-based technical support. Software development, customization, integration, and implementation services are not included in software maintenance and are provided as separately ordered services.

CERTIFICATE OF MAINTAINABILITY. A Certificate of Maintainability is not required unless specifically requested by the Ordering Contracting Officer. If requested, M2 will provide the certificate within twenty (20) calendar days.

TECHNICAL SUPPORT AND POST-DELIVERY ASSISTANCE. For warranty support, extended warranties, software support, technical assistance, installation questions, or other post-delivery issues, contact the M2 Contract PM or Deputy PM with the M2 Account Team Representative listed



Quick Reference

SEWP VI Ordering Process

SEWP VI Order Checklist

1. Request a Quote

- Select SEWP VI Category A - ITC/AV Solutions
- Issue an RFQ through the SEWP QRT

2. Submit Your Order

Send the completed order to the NASA SEWP PMO

sewporders@sewp.nasa.gov

Fax: (301) 286-0317

3. Include Required Information

- ✓ Delivery Order Number
- ✓ SEWP Contract Number
- ✓ Ordering Agency Information
- ✓ Ship-To Address
- ✓ Total Order Value
- ✓ Line Items and Pricing
- ✓ Ordering Official/CO Information
- ✓ Supporting Documentation (if applicable)

4. SEWP Validates the Order

- Confirms contract and pricing compliance
- Assigns a SCN

5. Order Fulfillment Begins

- SEWP forwards the validated order to M2
- M2 processes and fulfills the order

Do not send delivery orders directly to M2 for processing. All orders must be routed through the NASA

Need Assistance?

✉ help@sewp.nasa.gov

🌐 www.sewp.nasa.gov

West

Joe Fisher

757.784.6511

joe.fisher@m2ti.com

North Central

Erika Morales

805.223.4199

erika.morales@m2ti.com

South Central

Kristen Lewis

281.851.6686

kristen.lewis@m2ti.com

East

Carl Hare

304.712.0812

carl.hare@m2ti.com

**M2 SEWP VI Program
Management &
Contracting**

Sarah Chekroun

210.566.3773

sarah.chekroun@m2ti.com

Sue McElyea

210.566.3773

sue.mcelyea@m2ti.com



21702 Hardy Oak Blvd, Ste. 100
San Antonio, TX 78258
Phone 210.566.3773